

**2021 REVISED ANNUAL ACTION PLAN FOR OFORIKROM MUNICIPAL ASSEMBLY**

	PROGRAMS/ PROJECTS/ ACTIVITIES	LOCATION	OUTCOME/ IMPACT INDICATORS	TIME FRAME (QUARTER)				IMPLEMENTING AGENCIES	
				1	2	3	4	Lead	Collab.
1.	Collection administrative data from the decentralized departments	MA	Collected data					Statistics	Planning
2.	Updating of the IBES data of the Assembly	Municipal Wide	Updated IBES					Statistics	Budget
3.	Sensitizing the citizens of Oforikrom about the 2020 Population and Housing Census	Municipal Wide	No. of people sensitized					Statistics	NCCE ISD GSS
4.	Procurement of two(2) tablets and external drive	MA	No. of items procured					Statistics	GSS
5.	Conduct Monthly Market Survey in the Municipal	MA	No. of market survey conducted					Statistics	GSS
6.	Public education on Spatial Planning and Development Control	Municipal Wide	No. of people educated					Physical Planning Dept.	MA
7.	Acquisition of land for official use	Municipal Wide	Land acquired					Physical Planning Dept.	MA
8.	Mapping of facilities	Municipal Wide	No. of facilities mapped					Physical Planning Dept.	MA
9.	Organize Spatial Planning Committee Meetings	MA	No. of meeting organized					Physical Planning Dept.	MA
10.	Organize Technical Sub-Committee Meeting	MA	No. of meeting organized					Physical Planning Dept.	MA
11.	Planting of 5,000 tress	Municipal Wide	No. of trees planted					Physical Planning Dept.	MA
12.	Procure signages for street naming and property addressing	Municipal Wide	No. of signages procured					Physical Planning Dept.	MA
13.	Organize SAT meetings	MA	No. of SAT meeting organized					Physical Planning Dept.	MA

14.	Support Street Naming and Property addressing	Municipal Wide	No. of streets named and property addressed					Physical Planning Dept.	MA
15.	Preparation of 2 Land Use Plans (Layouts)	Municipal Wide	No. of land use plans prepared					Physical Planning Dept.	MA
16.	Monitoring of Physical Development	Municipal Wide	Physical development monitored					Physical Planning Dept.	MA
17.	Public education and vaccination of 1000 dogs and cats	Municipal Wide	Educated public and no. of dogs and cats vaccine					Dept. of Agric	RVO APD MA
18.	Training of 15 meat sellers on processing, hygiene and storage	Municipal Wide	No. of meat sellers trained					Dept. of Agric	RVO APD MA
19.	Training of 20 youth on non-traditional livestock production (rabbit/grass cutter)	Municipal Wide	No. of youth trained					Dept. of Agric	APD MA
20.	Establish four (4) field demonstrations on organic vegetable production on spring onion, lettuce, cabbage and cucumber	Municipal Wide	No. of field demonstrations					Dept. of Agric	MDA Extension MA
21.	The department to carryout fall army worm sensitization and distribution of agro-chemicals to control the pest	Municipal Wide	No. of people sensitized and agro-chemicals distributed					Dept. of Agric	MDA PPRSD Extension MA
22.	Training of thirty (30) women from three (3) religious groups on liquid soap and fabric conditioner preparation	Municipal Wide	No. of women trained					Dept. of Agric	WIAD MA
23.	Promotion of local foods for thirty (30) farm families	Municipal Wide	No. of farm families					Dept. of Agric	WIAD MA
24.	Training of thirty (30) youth on income generating activities (preparation of fresh yoghurt)	Municipal Wide	No. of youth educated					Dept. of Agric	WIAD MA
25.	Training of staff of the department on report writing	MA	Staff training conducted					Dept. of Agric	MDA MIS



42.	Provision of Communal Waste Containers to 12 selected Communities	Municipal Wide	No. of waste containers provided					EHU	MA
43.	Organize house-to-house sensitization on the need for provision of safe household latrines.	Municipal Wide	No. of sensitization program organized					EHU	MA
44.	Conveyance of solid waste in communal containers to final disposal site	Municipal Wide	Solid waste disposed at final site					EHU	MA
45.	Regularize all existing cemeteries and ensure they are fenced and provided with security	Municipal Wide	Cemeteries legalized, fenced and guarded					EHU	MA
46.	Register all private burial grounds in the Municipality	Municipal Wide	Private burial grounds registered					EHU	MA
47.	Organize Clean-up Exercises in all communities in the Municipality	Municipal Wide	Clean-up exercises organized					EHU	MA
48.	Form Community Based Organizations involved in Environmental Health in at least 5 communities	Municipal Wide	No. of Community Based Organizations formed in communities					EHU	MA
49.	Build capacity of Environmental Health Staff on inspection and report writing	Municipal Wide	Capacity building training organized					EHU	MA
50.	Build capacity of Environmental Health Officers on Law enforcement	Municipal Wide	Capacity building training organized					EHU	MA
51.	Engage labourers to aid in Covid-19 and pauper burials	MA	Labourer engaged in burials					EHU	MA
52.	Cleansing of public drains	Municipal Wide	Public drains cleaned					EHU	MA
53.	Procurement of sanitary materials	Municipal Wide	Quantity of Sanitary Materials procured					EHU	MA
54.	Enforce laws on sanitation and prosecute offenders	Municipal Wide	Law and prosecution enforced					EHU	MA
55.	Monitoring and Supervision visits to Sub-districts	Municipal Wide	No. of Sub-districts monitored and supervised					EHU	MA

56.	Inspections of hotels, eating houses, drinking bars, hostels, homes, hospitality Industries, healthcare facilities, markets, lorry terminal, sanitary sites and Infrastructure	Municipal Wide	Hotels, eating houses, drinking bars, hostels, homes, hospitality Industries, healthcare facilities, markets, lorry terminal, sanitary sites and Infrastructure inspected					EHU	MA
57.	Screening of food vendors	Municipal Wide	No. of food vendors screened					EHU	MA
58.	Educate the public on noise control and air pollution	Municipal Wide	No. of sensitization programmes organized					EHU	MA
59.	Visitation of schools unannounced to check teachers', facilities and general performance of schools for 2020/2021 academic year	Municipal Wide	No. of schools visited					GES	MA
60.	Monitoring and Supervision by DD Supervision and Circuit Supervisors	Municipal Wide	No. monitoring and supervision					GES	MA
61.	Organize continuous education training for teachers	Municipal Wide	Continuous education training organized					GES	MA
62.	Organize teenage pregnancy awareness programmes	Municipal Wide	Teenage pregnancy awareness programme organized					GES	MA
63.	Encourage parents to play supporting roles in the implementation of the FCUBE and free SHS policies	Municipal Wide	No. of parents encouraged					GES	MA
64.	Implementation of Guidance and Counselling activities	Municipal Wide	No. of guidance and counselling activities implemented					GES	MA
65.	Conduct Mock Examination	Municipal Wide	No. of mock examination conducted					GES	MA
66.	Support the organization of STMIE programme	Municipal Wide	STMIE programme supported					GES	MA
67.	Organize "My First Day at school"	Municipal Wide	"My First Day at school" organized					GES	MA
68.	Conduct Sporting Activities	Municipal Wide	Sports activities organized					GES	MA
69.	Construction of 1 No. ICT center		ICT centers constructed					GES	MA
70.	Construction of 1 No. library		Libraries constructed					GES	MA
71.	Construction of 1 No. Vocational Center		Vocational centers constructed					GES	MA

72.	Orientation and induction of newly trained teachers	Municipal Wide	No. of teachers oriented and inducted					GES	MA
73.	Organize training on Public Procurement for management and other staff	MA	Training on Public Procurement organized					Procurement Unit	MA
74.	Procure computers and accessories for official use	MA	Computers and accessories procured					Procurement Unit	MA
75.	Procure furniture and fittings for official use	MA	Furniture and fittings procured					Procurement Unit	MA
76.	Conduct education on Assembly bye-laws	Municipal Wide	Education conducted					NCCE	MA
77.	Constitution week celebration	Municipal Wide	Constitution week celebrated					NCCE	MA
78.	Conduct seminar on drug abuse for SHS students	Municipal Wide	Seminar conducted					NCCE	MA
79.	Conduct quiz competition for basic schools	Municipal Wide	Quiz conducted					NCCE	MA
80.	Purchase and distribute relief items to victims of disasters	MA	Relief items purchased					NADMO	MA
81.	Organize Capacity building programme for Staff and stakeholders (DVGs)	Municipal Wide	Capacity building programme organized					NADMO	GNAFS MOFA Physical Planning Dept.
82.	Desilt choked drains and streams in the Municipality	Municipal Wide	Desilt drains and streams					NADMO	Works Dept.
83.	Public education / sensitization on rain /wind/flood storm alert at churches and public schools within the Municipality	Municipal Wide	Churches and public schools educated					NADMO	MA
84.	Public education on fire outbreak campaign	Municipal Wide	Public educated on fire outbreak					NADMO	GNFS
85.	Visit/inspection of flood prone areas/projects wrongly and improperly sited	Municipal Wide	Flood prone areas/projects wrongly and improperly sited visited					NADMO	Physical Planning Dept.

86.	Visitation of DVGs in the Municipality and DVGs in 1 <sup>st</sup> and 2 <sup>nd</sup> Cycle schools in the Municipality	Municipal Wide	DVGs visited					NADMO	GES
87.	Organize public education on road safety	Municipal Wide	Public education on road safety organized					NADMO	RSC DVLA
88.	Celebration of International Day for Disaster Risk Reduction (DDR)	Municipal Wide	International Day for Disaster Risk Reduction (DDR) celebrated						
89.	Conduct surveillance of Agricultural farms (Control of pests and insects)	Municipal Wide	Surveillance of Agricultural farms conducted					NADMO	MOFA
90.	Conduct Disaster Risk Reduction & Climate Change Adaptation (DRR &CCA) Advocacy	Municipal Wide	Disaster Risk Reduction & Climate Change Adaptation Advocacy conducted					NADMO	MA
91.	Conduct public education on disease and epidemic alert (Cholera, CSM. H1N1, Flu etc.)	Municipal Wide	Public education on Disease and Epidemic alert conducted					NADMO	GHS
92.	Re-valuation of property	Municipal wide	No. of Property evaluated					Finance Dept.	MA
93.	Establishment of revenue collection points	Emena, Ayigya	No. of Revenue collection point Established					Finance Dept., Budget Unit.	MA
94.	Prepare District Composite Budget	MA	District Composite Budget					Budget Unit.	MA
95.	Training of revenue collection and account staff	MA	No. of trained Revenue collection and account staff					Finance Dept.	MA
96.	Audit activities of MA	MA	Activities audited					Finance Dept.	MA
97.	Renovation of existing markets	Ayeduase, Ayigya, Anloga	No. markets renovated					Works	MA
98.	Construction of market stall/ stores	Kentinkrono	No. of market stalls constructed					Works	MA
99.	Rehabilitation of 3 No. schools	Kotei R/C Primary, Bomso MA, Weweso MA	No. of schools rehabilitated					Works Dept.	MA
100.	Construct 3 No. boreholes	Susanso, Aprade, Ayeduase, Susakyi	Boreholes constructed					Works Dept.	Central admin
101.	Construction of 5 skip pads	Municipal Wide	Skip pads constructed					Works Dept.	EHU

102.	Fencing of public schools	Kotei R/C, Kotei-Deduako MA, Anwoamso MA, Kentinkrono MA, Oforikrom MA	Fenced public schools					Works Dept.	MA
103.	Construction of 6 speed humps	Municipal Wide	Constructed speed humps					Works Dept.	MA
104.	Painting of principal streets within the Municipality	Municipal Wide	Painted principal streets					Works Dept.	MA
105.	Rent Assembly Offices	Oforikrom	Assembly offices rented					Works Dept.	MA
106.	Pot hole patching of 30 km of roads	Municipal Wide	Length of patched pot holes					Urban Roads Dept.	Works Dept.
107.	Reshaping of 40km roads	Municipal Wide	Length of roads reshaped					Works Dept.	MA
108.	Construction of 3km drains	Municipal Wide	Length of drains constructed					Works Dept.	MA
109.	Resurfacing of 30km of roads	Boadi, Apemso, Deduako, Kodiekrom, Kokoben, Ayigya,	Length of roads resurfaced					Works Dept.	MA
110.	Construction of bridge	Susankyi						Works Dept.	Urban Roads Dept.
111.	Construction of transport terminal							Works Dept.	Urban Roads Dept.
112.	Construction of lay by	Ayeduase, Kotei						Works Dept.	Urban Roads Dept.
113.	Repair of 1No.foot bridges	Anloga	Repaired foot bridges					Works Dept.	MA
114.	Construction of 3 foot bridges	Aprade , Kentinkrono, Kotei-Twumduase	Constructed foot bridges					Works Dept.	MA
115.	Organize site inspections throughout the year to control development	Municipal Wide	Site inspections organized					Works	MA
116.	Construct of MCE residential accommodation	MA	Residential accommodation constructed					Works Dept.	MA



117.	Organize training on anthropometric measurements in all facilities	Municipal Wide	Training organized on anthropometric measurements in all facilities					MNO	Health Facilities
118.	Organize training on Management of Acute Malnutrition (CMAM)	Municipal Wide	Training organized on Management of Acute Malnutrition					MNO	Health facilities
119.	Organize training on infant and young child feeding	Municipal Wide	Training organized on infant and young child feeding					MNO	Health facilities
120.	Organize breast feeding week celebration at all facilities	Municipal Wide	Breast feeding week celebration organized					MNO/MHE	Health facilities
121.	Training on food safety for all caterers on the School Feeding Program	Municipal Wide	Caterers on the School Feeding Program trained on food safety					MNO	GES
122.	Organize food demonstration in all facilities	Municipal Wide	Food demonstration organized					MNO	MA
123.	Organize health programmes on Nutrition	Municipal Wide	Health programmes on Nutrition organized					MNO	Health facilities
124.	Conduct On-site training of facilities in data entry using DHIMS	Municipal Wide	On-site training of facilities in data entry using DHIMS conducted					MNO	Health facilities
125.	Organize in-service training for staff existing staff on HR policies and guideline, reporting forms and registers	MA	Training organized					MNO	MA
126.	Train facility Heads on the conduct of SPA	Municipal Wide	Facility heads trained on the conduct of SPA					MNO	Health facilities
127.	Organize quarterly /annual Performance Review Meeting	MA	Quarterly/ Annual performance review meeting organized					MHD	MA
128.	Procurement and maintain office consumables/Equipment	MA	Consumables/Equipment procured and maintained					MHD	MA
129.	Organize health education sessions on exclusive breastfeeding	Municipal Wide	Health education sessions on exclusive breastfeeding organized					MHE	Health facilities
130.	Educate pregnant women on malaria	Municipal Wide	Educated pregnant women					MDHS, MPHN, MHE	Health facilities
131.	Educate female patients/clients on breast cancer and breast examination	Municipal Wide	Educated female patients/clients on breast cancer and breast examination					MPHN, MHE	Health facilities

132.	Conduct education counseling and testing for all ANC clients	Municipal Wide	Education counseling and testing for all ANC clients conducted					MPHN, MHE, Midwives	Health facilities
133.	Educate women on cervical cancer	Municipal Wide	Educated women on cervical cancer					MPHN, MHE	MA
134.	Educate caregivers on the importance of vaccination of children against Polio	Municipal Wide	Educated caregivers on the importance of vaccination of children against Polio					MHE, MDCO	MA
135.	Organize refresher training for 100 CBS volunteers in selected communities	Municipal Wide	Refresher training for 100 CBS volunteers in selected communities organized					MDHS/ MDCOs	MA
136.	Conduct active surveillance in Health facilities, healing and Prayer camps.	Municipal Wide	Active surveillance in Health facilities, healing and Prayer camps conducted					MDCO/ Surveillance officers	MA
137.	Transport specimen of suspected cases to the Laboratory for confirmation	Municipal Wide	Specimen of suspected cases to the Laboratory for confirmation transported					MDCOs, Surveillance officers	MA
138.	Train 60 staff on IDSR to build up capacity to detect cases and transport specimen to reference labs for confirmation	Municipal Wide	No of staff trained on IDSR to build up capacity to detect cases and transport specimen to reference labs for confirmation					MDHS/ MDCOs	MA
139.	Organize refresher training for 30 CHNs on EPI	Municipal Wide	No. of refresher training for CHNs on EPI organized					MDHS/ MDCOs	MA
140.	Undertake technical supervisory/monitoring visit to outreach points	Municipal Wide	Technical supervisory/monitoring visit to outreach points undertaken					MDHS/ MDCOs	MA
141.	Ensure regular supply of vaccine and logistics	Municipal Wide	Regular supply of vaccine and logistics ensured					MDCOs	Health facilities
142.	Maintain Cold Chain System	Municipal Wide	Cold Chain system maintained					MDCOs	Health facilities
143.	Trace and follow up all TB contacts and defaulters in the Municipality	Municipal Wide	TB contacts and defaulters in the Municipality traced and followed up					MDCO/ Field Technicians	Health facilities
144.	Conduct IE&C in 16 selected communities on TB	Municipal Wide	No. of selected communities conducted IE&C on TB					MDHS/ MDCO/FTs/CHNs	MA
145.	Visit identified healing and faith-based camps in the Municipality	Municipal Wide	Identified healing and faith-based camps in the Municipality visited					MDHS/ MDCO/FTs/CHNs	MA

146.	Organize training for 50 health workers on TB case detection	Municipal Wide	No. of health workers trained on TB case detection					MDCO/TB focal Person	Health Facilities
147.	Organize TB review meetings	Municipal Wide	No. of TB review meetings organized					MDCO, TB focal Person	MA
148.	Undertake technical supervisory/monitoring visit to treatment centers	Municipal Wide	Technical supervisory/monitoring visit to treatment centers undertaken					MDHS/ MDCO	Health facilities
149.	Organize Public Health Emergency Committee Meeting	MA	Public Health Emergency Committee Meeting organized					MDHS/ MDCOs	MA
150.	Conduct YAWS survey in 48 selected Schools	Municipal Wide	No. of schools YAWS survey was conducted					MDHS/ MDCOs	MA
151.	Conduct monthly verification and validation of reports in DHIMS	MA	Monthly verification and validation of reports in DHIMS conducted					Municipal Data Validation Team	MA
152.	Print and distribute registers and report forms to health facilities	Municipal Wide	Registers and report forms to health facilities printed and distributed					MHD	Health facilities
153.	Organize quarterly review meetings	MA	Quarterly review meetings organized					Facility Management Members	MA
154.	Organize quarterly monitoring and supervisory visits to the 4 sub municipals	Municipal Wide	No. of sub municipals quarterly monitored and supervisory visited					MPHN and Units	MA
155.	Organize Bi- annual Monitoring and Supervisory visits to the 6 Maternity homes in the municipality	Municipal Wide	No. of Maternity homes in the Municipality Bi-annually monitored and supervisory visited					MPHN, MDCO and MHIO	MA
156.	Training of CHNs in Family planning (Sayanna Press and new reporting format)	Municipal Wide	CHNs in Family planning (Sayanna Press and new reporting format) trained					MDHS, MPHN and resource person from RHD	MA
157.	Train CHNs in GIFTS and School Health	Municipal Wide	CHNs in GIFTS and School Health trained					MDHS, MPHN and resource person from RHD	Health facilities
158.	Training of Midwives in IUD insertion and Removal	Municipal Wide	Midwives trained on IUD insertion and removal					MDHS, MPHN and resource person from RHD	Health facilities

159.	Train midwives on VIA testing	Municipal Wide	Midwives trained on VIA testing					MPHN	Health facilities
160.	Organize maternal death audit meetings in the event of a maternal death	MA	Maternal death audit meetings in the event of a maternal death organized					MPHN, MDHS	Health facilities
161.	Organize refresher training for midwives on maternal health issues	Municipal Wide	Refresher training for midwives on maternal health issues organized					MPHN	Health facilities
162.	Organize Quarterly Nurse managers meeting	MA	Quarterly Nurse managers meeting organized					MPHN	Health facilities
163.	Organize quarterly outreach on ASRH to hot spots in the Municipal	Municipal Wide	Quarterly outreach on ASRH to hot spots in the Municipal organized					MPHN, CHNs and Midwives	MA
164.	Organize supportive visits to service outreach points	Municipal Wide	Supportive visits to service outreach points organized					MPHN, CHNs	MA
165.	Organize training on new born care for midwives and other maternity staff	Municipal Wide	training on new born care for midwives and other maternity staff organized					MPHN, MDHS, Paediatrician	Health facilities
166.	Organize refresher training on infection prevention and control for nurses in health facilities	Municipal Wide	Refresher training on infection prevention and control for nurses in health facilities organized					MPHN, MHIO, MHDS	Health facilities
167.	Organize Family Health Sessions	Municipal Wide	Family Health Sessions organized					MDHS, MPHN	Health facilities
168.	Prepare 2021 budget for the MHD and sub-municipals	MA	2021 budget prepared					MDHS, MA	MA
169.	Conduct Facilitative Supportive Visits (FSVs) to health facilities	Municipal Wide	Facilitative Supportive Visits (FSVs) to health facilities conducted					MHD	MA
170.	Organize monitoring visits to outreach sites	Municipal Wide	Monitoring visits to outreach sites organized					MHD	MA
171.	Organize Stakeholders' meeting	MA	Stakeholders' meeting organized					MHD	MA
172.	Construction of a health facility in the sub-municipality	Anloga	Constructed health facility					MDHS	Works Dept.
173.	Dredging of waterways	Municipal Wide	Waterways dredged					NADMO	Works Dept.
174.	Organize training programmes on road safety and traffic regulations	Municipal Wide	Training programme organized					NADMO	NRSC

175.	Organize a training on fire prevention and management	Municipal Wide	Training programme organized					NADMO	NGFS/MA
176.	Organize Education Programs on Natural and Man-Made Disasters	Municipal Wide	Education programs organized					NADMO	Social Development
177.	Provide Disaster Relief Items	Municipal Wide	Quantity of relief items provided					NADMO	Central Admin.
178.	Organize education campaign in the Municipality about revenue mobilization and utilization in the district.	Municipal Wide	Education campaign in the Municipality about revenue mobilization and utilization in the district organized					ISD	MA
179.	Organize Public Education/Sensitization Programme on Radio Stations on Assembly programmes and activities	Municipal Wide	Public Education/Sensitization Programme on Radio Stations on Assembly programmes and activities organized					ISD	MA
180.	Organize education campaign on the various communities on sanitation issues	Municipal Wide	Education campaign on the various communities on sanitation issues organized					ISD	EHU
181.	Organize press coverage on assembly programmes/projects/activities	Municipal Wide	Press coverage on assembly programmes/projects/activities organized					ISD	MA
182.	Organize photo exhibition on assembly projects	Municipal Wide	Photo exhibition on assembly projects organized					ISD	MA
183.	Monitor and Register 5 new NGO and Renew the certificate of existing NGO	Municipal Wide	No. of NGO monitored and registered and certificate renewed					SWCD	MA
184.	Monitor and supervise beneficiaries of the 67 <sup>th</sup> LEAP payment cycle for 161 households	Municipal Wide	No. of household beneficiaries monitored and supervised					SWCD	MA
185.	Identify and sensitize five (5) group meetings (informal sector) on developmental issues that affect them positively	Municipal Wide	No. of group meetings identified and sensitized					SWCD	MA
186.	Identify and register 60 new PWDs in the Municipality	Municipal Wide	No. of PWDs identified and registered					SWCD	MA

187.	Sensitize 10 communities on PWDs in the Municipality	Municipal Wide	No. of communities sensitized					SWCD	MA
188.	Monitor and conduct social investigation report for the purpose of licensing and renewal of 3 RHC in the Municipality	Municipal Wide	Social investigation report for the purpose of licensing and renewal of 3 RHC in the Municipality conducted and monitored					SWCD	MA
189.	Sensitize and educate 10 communities on Case Management in the Municipality	Municipal Wide	No. of communities sensitized and educated					SWCD	ECG
190.	Organize Child Protection Program in 10 communities on child abuse, child labour and kidnapping	Municipal Wide	Child Protection Program in communities on child abuse, child Labour and kidnapping organized					SWCD	MA
191.	Organize Child Protection Program in 10 schools on Child Rights and Responsibilities, Child labour, Teenage Pregnancy (sack of stones demonstration) and Adolescent Online Safety by 31-12-2021	Municipal Wide	Child Protection Program in schools on Child Rights and Responsibilities, Child Labour, Teenage Pregnancy organized					SWCD	MA
192.	Identifying, Registering, Monitoring and Supervision of 20 Day Care Centers	Municipal Wide	No. of day Care Centers identified, registered, monitored and supervised					SWCD	MA
193.	Organize 6 Mass Meetings on Topical Issues	Municipal Wide	No. of Mass meetings organized on topical issues					SWCD	MA
194.	Organize 4 capacity building training for the staff	Municipal Wide	No of capacity building training organized					SWCD	MA
195.	Identify/Monitor, and Supervise 3 Self-Help project within the Municipality	Municipal Wide	3 Self-Help projects within the Municipality monitored and supervised					SWCD	MA
196.	Organize income generating activities for 4 Women's Group's on Yogurt, detergents and sobolo production	Municipal Wide	Income generating activities for 4 Women's group on Yogurt, detergents and sobolo production organize					SWCD	MA

197.	Visit 50 homes and educate parents on the need to foster good relationship between them and their wards (voice in career development and family decision making) within the Municipality	Municipal Wide	No of homes and parents educated on need to foster good relationship between them and their wards					SWCD	MA
198.	Sensitize (250) Girl Child on unhealthy relation, peer pressure, menstruation (disposal of pads and sexual offences) and general hygiene	Municipal Wide	No. of Girl Child sensitized on unhealthy relation, peer pressure, menstruation and general hygiene					SWCD	MA
199.	Training of staff on Contract Management	MA	Trained staff on Contract Management					HR	MA
200.	Training of staff on Team Building	MA	Trained staff on Team Building					HR	MA
201.	Sponsor one HR and Admin. Officer for certificate in Public Administration	MA	One HR and Admin. Officer sponsored					HR	MA
202.	Training of staff on Records Management	MA	Staff trained on records management					HR	MA
203.	Organize training on Local Government Protocols	MA	Training on Local Government Protocols organized					HR	MA
204.	Organize health and Health screening for all staff	MA	Health and health screening organized					HR	MA
205.	Organize quarterly radio talk shows/ durbars on family planning and teenage pregnancy	Ayigya	Quarterly radio talk shows/ durbars organized					Gender Desk Officer	Health Directorate
206.	Organize quarterly radio talk shows/ durbars on family planning and teenage pregnancy	Ayigya	Quarterly radio talk shows/ durbars organized					Gender Desk Officer	Health Directorate
207.	Sensitize women groups on their rights and legislations that support them in taking leadership positions in society	Municipal wide	No. of sensitization programme					Gender Desk Officer	MA, NCCE
208.	Sensitize and empower 8 women groups on local governance	Municipal wide	No. of women groups empowered					Gender Desk Officer	SDD

209.	Celebrate International Women's day	Municipal wide	International Women's day celebrated					Gender Desk Officer	MA
210.	Prepare Gender, Strategic, Action Plan	MA	Gender, Strategic, Action Plan prepared					Gender Desk Officer	MA
211.	Monitor the Ghana School Feeding Program (GSFP)	Municipal wide	Ghana school feeding program monitored					Desk officer	MA
212.	Organize National Day Celebrations	MA	No. of official celebrations organised					Central Admin	MA
213.	Organize training programmes for key stakeholders of the GSFP	MA	GSFP programme organized					Desk officer	MA
214.	Organize Municipal AIDS Committee Meetings	MA	No. MAC meetings organized					Focal Person	MA
215.	Organize dissemination forum on HIV/AIDs work place policy document	MA	No. of forum organized					Focal Person	MA
216.	Undertake monitoring of HIV/AIDs activities in the PMTCT and ART sites in the Municipality	Municipal Wide	No. of monitoring of PMTCT and ART sites undertaken					Focal Person	Health Directorate
217.	Organize re-fresher training of school Counselors in the Municipality	Municipal Wide	No. of training organized					Focal Person	Health Directorate GES
218.	Organize training for Peer Educators in basic schools	Municipal Wide	No. of training organized					Focal Person	Health Directorate GES SWCD
219.	Conduct sensitization forum on HIV/AIDs for final year students	St. Louis SHS, KNUST SHS	No. of forum organized					Focal Person	GES Health Directorate
220.	Conduct free health screening on HIV/AIDs	Municipal Wide	No. of screenings organized					Focal Person	Health Directorate
221.	Develop educative video on HIV for public viewing	MA	No. of videos developed					Focal Person	Health Directorate GES ISD



222.	Organize Worlds AIDS Day Durbar	Municipal Wide	No. of Durbar Organised					Focal Person	Health Directorate GES SWCD
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